



GRAVETTE PUBLIC LIBRARY

COMMISSION

407 Charlotte St SE, Gravette AR 72736

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AGENDA

COMMISSION MEETING

JANUARY 3RD

MONTHLY BUSINESS

- INTRODUCTION OF VISITORS: RUTH HYATT w/ARKANSAS STATE LIBRARY
- APPROVAL OF DECEMBER MINUTES
- SECRETARY'S FINANCIAL REPORT
- LIBRARY MANAGER'S REPORT:

OLD BUSINESS

- THANK YOU CARDS
- UPDATE ON AUTOMATION SYSTEM

NEW BUSINESS

- COMMISSION BUDGET
- \$3000 GRANT FROM MARY LOU SLINKARD
- MINORS IN THE LIBRARY

NEXT MEETING FEBRUARY 7 @ 5:30 ?

rs Report

Aug	Sep	Oct	Nov	Dec	YTD Total
					1846
					\$ 73.23
					297
					631
					64

d to the public 4 days to do the training with all the staff.
i getting a paid volunteer to work with us.

any

Gravette Public Library Commission-Committee Meeting

January 3, 2012

Date	January 3, 2012	
Meeting Type	Regular	
Meeting Place	Gravette Public Library	
Convene Time	5:30pm	
Presiding	Bill Reynolds	
Recorder	Makayla Brown	
Members	Present	Absent
Jenni Bohannon		x
Makayla Brown	x	
Susan Holland	x	
Debbie Query	x	
Bill Reynolds	x	
Lisa Singleton	x	
Gabra Stewart	x	
Staff Attending	Present	Absent
Manager, Kim Schneider		x
Clerk, Margo Thomas	x	
Clerk, Stephanie Thomas		x
Guests		
Quorum	yes	
Guest Speaker	Ruth Hyatt, Manager of Extension Services, Arkansas State Library <i>Library Board of Trustees Orientation</i>	

Approval of Last Meeting's Minutes	As amended
Motion By	Lisa
Seconded By	Deb
Motion Carried	Unanimously

Approval of Financial Report	Tabled until Financial Secretary here to give it
Motion By	
Seconded By	
Motion Carried	

Approval of Library Manager's Report	
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Gravette Public Library Commission-Committee Meeting

January 3, 2012

Motion By	Debbie
Seconded By	Lisa
Motion Carried	Unanimously

Items of Discussion:

We need to talk to city hall to get budget information. Advisory commission needs to contact City Hall to get year-to-date or monthly budget breakdown so that we can advise better. Library staff reports they do not even see utility bills so commission feels they are blind when asked to advise. Commission tabled discussion until we have budget information. Other budget questions/concerns:

- Margo says they had to quit buying labels for library materials in November, have been awaiting January for more funds. Discussion ensued on categories of office supply versus supplies. Need to find out what has been spent in past.
- Staff unsure how to use Health and Physical category.
- Tele/internet –is that Cox?
- To properly advise, we need an itemized budget year-to-date.

Issue of minors/problem/need policy-discussion ensued about not banning minors, instead pointing out enforcing existing policies. Ruth said the state legal age was 10 years old. Document and keep it professional instead of explanation. At eight o'clock, we tabled discussion until next month.

Commission heard report of problems with minors left without parental supervision. The legal age at which a minor can be left in a public building without constituting "putting a minor in harm's way" is ten years old. Different techniques to deal with patrons not following library policies were discussed. Commission decided to table discussion until next month when Library Manager could be present. Until then, commission recommended not banning the minor patron that was in question.

New Business:

#1

Motion	
Made by	
Seconded by	
Motion Carried	Unanimously

Gravette Public Library Commission-Committee Meeting

January 3, 2012

Motion	
Made by	
Seconded by	
Motion Carried	Unanimously

Motion	
Made by	
Seconded by	
Motion Carried	Unanimously

Motion	
Made by	
Seconded by	
Motion Carried	Unanimously

Motion	
Made by	
Seconded by	
Motion Carried	Unanimously

Announcements:

#1-Next meeting scheduled for February 7 @ 5:30 PM.

#2-Library closed Th/F Jan 12-13 for training. Also Jan 26-27.

Adjournment @ _8:08__ pm

